



Full-Time Personal Banker

United Bank & Trust is seeking a Personal Banker to join our team at our Seneca location.

Qualified applicants must be reliable individuals who have excellent interpersonal communication skills that can provide our clients with exceptional service. They need to be proficient in the latest version of Excel and Word, be self-motivated, and detail oriented. Must be able to follow compliance policies and procedures and maintain confidentiality. Previous banking experience is preferred but not required.

Key responsibilities: Open and process new accounts, prepare and maintain applications and documentation, perform account maintenance and respond to customer inquiries. Support business growth by promoting bank services and identifying appropriate product referral in addition to performing other day to day banking responsibilities as assigned.

United Bank & Trust has an excellent benefit package including Health and Dental Insurance, 401k option, a Paid Time Off program in addition to paid federal holidays.

Resumes can be sent to United Bank & Trust c/o Lacey Frehe 502 Main Street, Seneca, KS 66538 or by e-mail to lfrehe@ubankonline.com.

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